



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>GANGA DEVI MAHILA MAHAVIDYALAYA</b>
• Name of the Head of the institution	<b>PROF. MANIBALA</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>06122366345</b>
• Mobile No:	<b>9431669077</b>
• Registered e-mail	<b>gangadevimahilacollege@gmail.com</b>
• Alternate e-mail	<b>manibala108@gmail.com</b>
• Address	<b>GANGA DEVI MAHILA MAHAVIDYALAYA, HOUSING BOARD COLONY, KANKARBAGH PATNA</b>
• City/Town	<b>PATNA</b>
• State/UT	<b>BIHAR</b>
• Pin Code	<b>800020</b>
<b>2.Institutional status</b>	
• Type of Institution	<b>Women</b>
• Location	<b>Urban</b>
• Financial Status	<b>UGC 2f and 12(B)</b>

• Name of the Affiliating University	PATLIPUTRA UNIVERSITY				
• Name of the IQAC Coordinator	DR. BHAVYA JHA				
• Phone No.	06122366345				
• Alternate phone No.	06122366345				
• Mobile	9717335461				
• IQAC e-mail address	jha.bhavya18@gmail.com				
• Alternate e-mail address	gangadevimahilacollege@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://gdmm.co.in/Data/Files/Aqar%20Report%202019-20.pdf">http://gdmm.co.in/Data/Files/Aqar%20Report%202019-20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://gdmm.co.in/Data/Files/Academic%20Calender%202020-21.pdf">http://gdmm.co.in/Data/Files/Academic%20Calender%202020-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.46	2017	08/03/2017	17/03/2022
<b>6.Date of Establishment of IQAC</b>			23/10/2019		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
STATE GOVERNMENT, BIHAR	HEALTH AWARENESS	RAJYA SWASTHYA SAMITI	2020-21	1 LAKH	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
1. Uninterrupted teaching learning during lockdown, 2. Gender Cell, 3. Smart Class, 4. Sehat Kendra, 5. Red Ribbon Club	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
Starting Language class	English language class started
Study Tour	B.A & B.Sc Students participated online study tour.
Observation of National and International Days Events	Independence Day, International Women's Day, Constitution day, Republic Day, Mental Health Awareness Programme
International Webinar	Dept. of History, Dept. of Botany, Zoology, Mathematics
Establishment of Sehat Kendra	Sehat Kendra became functional
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Development Committee	10/02/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020-21	29/06/2021

**15. Multidisciplinary / interdisciplinary**

In education, research, innovation, interdisciplinary and multidisciplinary approaches should be incorporated. Major benefit of a multidisciplinary approach in education is that a student gets a holistic understanding of the world. Rather than looking at individual departments and their subject matters separately, a multidisciplinary approach integrates parts of each department into the study programs of the other. In our College, Syllabus designed by university has been adopted. Moreover, to promote interdisciplinary learning we carry out general knowledge classes, where teachers of various subjects teach and the student get perspective of different subjects, get acquainted with the real world approach and learn to work in a collaborative environment.

**16. Academic bank of credits (ABC):**

Academic bank of credit is not adopted and implemented in our college till now. But certainly in near future, we will adopt this concept of Academic bank of credit in accordance with National Education Policy.

**17. Skill development:**

Skill based education is very important as knowledge without skill is of no value. Keeping this in mind, we try to integrate Skill development wherever possible so that after completion of their studies youth can get job with the combination of knowledge and skill. We try to inculcate better communication skill, Problem solving skill, Collaborative work skill, self management skill, Healthy living skill, presentation skill in our students.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

We believe in Integating Indian Knowledge system and the essence of our culture in our teaching along with the knowledge of their course curriculum. In today's fast and rapidly changing global economy with the advancement in science and technology, knowledge of our

tradition and culture helps in self-realisation and self motivation. In this context, we focuses on;

Resort to yoga and meditation to de-stress and rejuvenate the mind and soul, and for this we have yoga and meditation centre in our college.

Seminars on healthy living with emphasis on eat local, eat seasonal and eat traditional.

Bihar Diwas celebration remembering the glorious history of Bihar, and rejoicing the Bihar culture, tradition, language and cuisines

Hindi Pakhwara

Dinkar Jayanti

Ramanujan Day

Sanskrit Day

Saraswati Puja in college campus

Holi Milan

Sawan Mahotsav celebration with emphasis on the importance of sawan month for all living beings and for rejuvenating the mother earth.

Rangoli competition

Videos on various Textiles of India were also uploaded on Youtube

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Our focus is on outcome based learning and we try to inculcate student centric methods of teaching and learning. Assessments through quizzes, group discussions, debates are regularly done to monitor whether the outcomes are achieved or not. Mentoring of students are done by the teachers concerned and they are suggested to work on their weak points. We try to incorporate graduate attributes in our students.

#### **20.Distance education/online education:**

During Covid time our College shifted completely towards Online mode of education. Teachers were connected to students through Zoom classes, google meet, webex etc. Classes were conducted online and

doubts were also cleared through WhatsApp. Study materials and E-contents were provided to students and were regularly uploaded on e-shiksha portal of college website. YouTube videos were shared and students were encouraged to visit e-Pathshala and swayam courses.

## Extended Profile

### 1.Programme

1.1 21

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 2060

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 901

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 324

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 52

Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2	107	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1	23	
Total number of Classrooms and Seminar halls		
4.2	35	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	66	
Total number of computers on campus for academic purposes		
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		
<b>1.1 - Curricular Planning and Implementation</b>		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>The Curriculum is well planned and adheres to the University guidelines in terms of theory and practicals. The Curriculum is structured so as to complete courses in time. Regular update on the completion of chapters are made by the Head of the Departments. There is mechanism for well planned curriculum delivery and documentation. The syllabus is divided into units. During lockdown, a comprehensive report of online classes taken by the teachers was sent to the university daily. Teachers regularly uploaded e-content on the college e-shiksha portal. Teachers were available even on phone for one to one discussion for those students who lacked access to internet. The Principal reviewed the progress daily with regards to the progress in covering the Curriculum. Tutorial classes are held every week . In this way, mentoring is done in order to</p>		

supplement the University Curriculum to ensure the curricular program, meeting the goals and objectives for the Institution. We have taken the following steps in addition to the teaching and feedback from the students. We review the syllabus according to the need of socio economic and cultural environmental demands and add to each such component by way of talks, debates, seminars, display of educational films etc.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">Nil</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation is being done in accordance with the academic calendar prepared by IQAC which specifies dates for class tests and celebration of days of National importance. Sports Week and Cultural events are also organized in each calendar year and students are motivated to participate in them. Academic points and students feedback etc are discussed in IQAC meetings. Reforms are initiated after the meeting. All the teachers and students welcome changes being done. Set up tests are held before each University examination. Final examinations are conducted by the University at the end of the session.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="#">Nil</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the**

**D. Any 1 of the above**

<b>affiliating University</b>	
<b>File Description</b>	<b>Documents</b>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
Nil	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
4	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
66	

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

66

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

We inculcate values and ethics among our students through co-curricular activities. We believe in holistic development and try to ensure effective curriculum delivery. Some of the programs to inculcate moral values, environmental awareness, gender sensitization, responsibility towards community, nation building approach etc. were carried out throughout the year.

1. Gender sensitization programs like lectures, seminars and workshops.

2. Observance of Women's Day and Beti bachao abhiyan

3. Environmental education through observance of Earth Day, Environmental day, Tree plantation programs.

4. Human values promoted through the activities of the NSS, NCC and EBSB. During lockdown NSS and NCC students played an active role in mask distribution and creating awareness.

5. Value education, yoga, and mental health workshops.

6. Observance of independence Day, Republic Day, Science Day, Hindi Diwas, Ambedkar Jayanti, Veer Kunwar Singh Jayanti etc

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

39

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

C. Any 2 of the above

from the following stakeholders Students  
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="#">Nil</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

1802

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

219

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

A mentor mentee program is followed in our college. The grouping of the students is done on the basis of their pace of learning and understanding. This was done to enhance academic performance and attendance and to minimise student drop out rates. Also to identify and understand the status of slow learners and encourage advanced learners and thereby providing an equitable environment to the students. The college has followed the suggestions made by the University, the importance of integrating this system for enhancing the students performance is a common resolution adopted by a meeting of the teaching faculty. Mentor counsels the students in dealing with both personal and academic issues. During Covid 19 pandemic students received counseling for social, mental and physical trauma. Students could contact their mentor on Whatsapp and personal mobile no. was also shared. During the period many Webinars were organized to create awareness among students on health issues, mental health, Psychological well being, environmental issues and gender sensitization. Students are motivated to participate in NSS and NCC activities. A counseling cell is functioning in the college which caters to specific problems faced by the students.

File Description	Documents
Link for additional Information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2060	52

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Courses are taught using blackboard, power point , smart board methods. Besides these tutorial classes are also held in which participatory techniques are preferred. Any other problems related to the study are discussed. Problem solving techniques are utilised as per requirement of the class. These have been successfully used to enhance learning experiences. All the students are motivated to participate in different inter-college and inter-university competitions at different levels. The institute focuses on the student-centric methods of enhancing lifelong learning skills of students. Faculty members make efforts in making the learning activity more interactive by adopting the below-mentioned student-centric methods:

- **Experiential learning:** The students are encouraged for "Learning by Doing" wherever possible through practicals, group activities, creativity enhancing activities.
- **Participatory learning:** In this type of learning, students participate in various activities, such as seminars, group discussions, quiz competitions, debates, poster making etc. We organize cultural programmes time to time.
- **Problem-solving methods:** Departments encourage students to acquire and develop problem-solving skills. For this, college organizes expert lectures on various topics and motivate students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">Nil</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college now has 3 classrooms where projectors have now been

placed for smart classes and the faculty members are very friendly. Many of the faculty members bring their personal laptops and tablets to help the students visualise some concepts, which are difficult to understand. The institute premises are Wi-Fi enabled, which has been provided to promote independent learning. Well security is provided to the Wi-Fi users and its access is controlled by the college officials. Now, the teachers also encourage the students to attend various online courses & webinars. Some ICT tools which are used are listed below. :-

1. Networked Computers 2. Laptops 3. Internet 4. Wi-Fi Access 5. Projectors 6. Printers 7. Scanners 8. Switches 9. Routers 10. Microphones 11. Headphones 12. Speakers 13. Digital Camera 14. CDs 15. Videos 16. Online Learning Platforms - Google Meet, Online Home E-Shiksha 17. Online Lectures, Online Tutorials, Webinars and Presentations

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">Nil</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

43

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

1287

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through assignments and various internal assessments. Internal assessments are conducted regularly. Personal guidance is given to the poor performing students after their assessment. This method of internal assessment helps the teacher to evaluate the students more effectively. Due to internal assessments, the interest of the students towards learning and active participation in the classes has also increased. It has helped to increase the interest of the student in taking part in various co-curricular activities, that help in their overall personality development.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">Nil</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examinations are a continuous process which occur in form of monthly class tests, quiz competition, group discussions etc. These prepare the students for the University examinations. Class test papers are given back to students for review and discussion. Improvement in their presentations are suggested and each is given an opportunity to present their queries and grievances, if any and discuss it with their respective subject teachers. Additionally, there is an Internal exam redressal committee which oversees the queries and timely redressal of the grievances. The Internal Exam, except Viva in some subjects, does not hold weightage in the final marks of the student awarded at the end of the course. However, we ensure a continuous Internal assessment for betterment of students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">Nil</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the

Programmes offered by the institution.

Students are given prospectus of the college at the time of admission. They are further sensitized by the department and counseled regarding its outcome. The college adopts outcome based education rather than input oriented bell-shaped curve of learning. Graduate attributes are described to the first-year students at the commencement of the programme. Curriculum and learning outcomes of programmes and courses are discussed with the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="#">Nil</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes and program specific outcomes are assessed with the help of course outcomes through direct and indirect methods. Direct methods are provided through direct examinations conducted by the university at the end of the session. As far as indirect methods are to be explained, it includes assignments which are given at regular intervals. Class discussions also in a way help the teachers to evaluate the level of understanding of the students. Moreover, various speech and debate competitions are organized, where students present their viewpoint on a particular topic, which also indicate the way the students have understood the topic.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">Nil</a>

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

324

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="http://gdmm.co.in/Data/Files/Annual%20Report%202020-21...pdf">http://gdmm.co.in/Data/Files/Annual%20Report%202020-21...pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://gdmm.co.in/Data/Files/DATA%202.7.1.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0.59

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="http://ichr.ac.in/v2/">http://ichr.ac.in/v2/</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

23

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

**national/ international conference proceedings during the year**

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college has two NSS wings and NCC. The volunteers of NSS and NCC worked a lot during the covid-19 pandemic. They visited the neighbouring areas, teaching the people about the covid protocol, such use of masks, sanitizer, social distancing etc. NSS students prepared and distributed masks in their neighbouring community and sensitize people about the proper method of wearing it. They carried out many other awareness programmes and activities as mentioned below-

Human Chain formation for promoting awaeness on Jal Jeevan Hariyali mission of BIHAR GOVERNMENT which aims at Climate sustenance, conservation and rejuvenation of water bodies, to keep water pollution free, maintaining ground water level, Climate resilient agriculture , energy conservation etc.

Human Chain formation on Nasha Mukti Abiyan

Awareness drive against Dowry sysem and Child marriage

Yoga and fitness awareness drive

Environment day Plantation Drive

Online Quiz competition by Red ribbon club

BSACS youth Health Dialogue

Participated in Blood donation camp

Webinar on topic " Environment effect after and before Covid-19 disease in world and India"

?????????? ???? ???????

?????? ???? ????????

**Kargil Vijaya Diwas - Celebrated and a grand outreach programme was organized at Gandhi maidan including nukaad natak, marathoan**

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

**1**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of awards for extension activities in last 5 year(Data Template)	<b>No File Uploaded</b>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**12**

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

300

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution ensures adequate availability and optimal utilization of physical infrastructure as it is critically linked to the vision of the college. All the departments and laboratories including library have computers and printer with Wi-Fi facilities and these are accessible to students through proper permission of the authorities. Most of the department have projector cum computer which enables ICT teaching and learning process. College has seminarhall and conference room with ICT facilities. The College has library along with that various departments have departmental library from where students can avail the facilities by showing Identity Card issued by the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college with its compulsory core courses and the continuous evaluation scheme integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for assessment of students. The college has open auditorium for organizing functions and cultural events with seating capacity of

150 people. College has well spacious room for yoga and meditation centre which helps in relaxation of body and brings peace of mind. We have a spacious area for indoor activities like table tennis, chess, and other indoor games. College has adequate facilities for outdoor games like badminton, Sepaktakraw and basketball. College provides gymnasium facility. It has all facilities and modern equipment for physical workout during college hours. To create sense of self-defence and promote women empowerment the college has started taekwondo training focusing on self-defence training. The college has NSS and NCC units which are actively involved in community services.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1047166

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is not automated now but we have discussed in meeting to develop the old library to new automated E-Library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">Nil</a>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has clear policy regarding Information technology. All the Departments and library has computer & Printer with Wi-fi facilities and these are accessible to students through proper permission of authorities. The policy provides a framework for use of IT infrastructure and also lays down vision and mission of the college in making all its task IT enabled. It also outlines a mechanism for establishing and maintaining the IT infrastructure at college campus. Under its policy of 'Saat Nishchay' the Government of Bihar has provided IT and Wi-fi facility in the college. To ensure safety of students, staff and college infrastructure CCTV Camera has been installed. College has appropriate budgetary provision for expansion and updating its IT facilities including Wi-fi.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

##### 4.3.2 - Number of Computers

66

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

35

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meeting of various Committees constituted for this purpose and using the grants received the college as per the requirements.

**Laboratory:-** Record of maintenance account is maintained by Lab technicians, Lab-in charge and supervised by HOD's of the concerned departments.

**Library :-** The requirement and list of books is taken from the concerned Departments and HOD's are involved in the process and approved by the Principal. All the issues regarding Library maintenance & Purchasing and other facilities are done by Library Committee.

**Sports :-** Regarding the maintenance of sports equipment's the college sports in-charge is deputed and they regularly organize the sports activity.

**Computer:-** Each Department has appropriate Computer for their requirement and handled by well trained teachers and other staff members.

**Classrooms :-** The college has various committees for maintenance and upkeep of infrastructure. At the Department level, HOD's submit their requirement to the Principal.

College campus maintenance is monitored through regular inspection. Outsourcing is done for maintenance and repairing of IT infrastructure.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

150

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to institutional website	<a href="#">Nil</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

2

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

2

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

<b>Nil</b>	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
<b>5.2.2 - Number of students progressing to higher education during the year</b>	
<b>5.2.2.1 - Number of outgoing student progression to higher education</b>	
<b>Nil</b>	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded
<b>5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</b>	
<b>5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year</b>	
<b>0</b>	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
<b>5.3 - Student Participation and Activities</b>	
<b>5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year</b>	
<b>5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.</b>	

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The student council consists of elected representative from each class. There is also posts of President, Secretary, Treasurer and Members of the council. There are regular meetings with this body with the administration of the college. The students body complements the student activities in the college as per the directions of the Principal. They are able to help in all curricular and extra curricular activities in the college.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

70

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has a registered alumni association for building strong bond between alumni and present students. Alumni association is registered under the name Ganga Devi. The alumni give support to the students through interaction and guidance. The office headquarters of Ganga Devi is in the college's premises. The mission of the alumni association is to foster a mutually beneficial relationship between the institute and its alumni. They are invited for meetings at the college and they interact with their teachers and express their suggestions on curriculum revision. Few Alumni gave Guest lecturers to the existing students on some contemporary technological developments and career guiding focuses. Due to the COVID - 19 lockdown no activity was conducted in the session 2020 - 2021.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision and mission :** The motto of this college is, 'Education brings Humility'

**Vision-** Mahavidyalaya envisages the creation of an equitable society where women are self-empowered with modern education, training , high quality skills and moral values, to make meaningful personal and professional contribution to the real world.

**Mission statement-** To provide high quality education, opportunities to girl students from diverse socio-economic backgrounds. To create avenues for encouraging students to prepare and choose a desired career path.

To develop sustainable infrastructure suitable for intellectual awakening ad physical well being. To create an environment of enhanced participative learning through inter disciplinary and extra cirricular activities. To enhance research temperament among students and faculty wise facilitating research activities, seminar and workshops. To enable students acquire new skills and improve the existing ones that align with their professional goals or personal interests. To groom students into responsible individuals with professional skills, high quality education, multiple talents and strong moral values. The college strives to recognize true potential of every student and provide an environment for the proper growth and sustenance.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

There is a systematic decentralization and participative management at Ganga Devi Mahila Mahavidyalaya. This has resulted in enhancing effectiveness and smooth running of the different operations relating to day to day management of college. All the stakeholders

such as principal, teachers, non-teaching staff and students discharge their responsibilities.

To achieve the above said goals various committees/In-charges have been assigned

1. IQAC
2. Bursar
3. Office In-Charge
4. Proctorial committee- Gender Cell
5. Code of Conduct committee
6. NSS and NCC
7. EBSB and RUSA
8. Cultural committee
9. library committee
10. purchase committee
11. Examination committee
12. Internal Exam grievance Redressal committee
13. Sehat Kendra In-Charge
14. Department Heads
15. Student Representatives

All these committees/In-charges have been delegated powers to perform in their respective areas. Their recommendation on the basis of consensus is implemented. There is regular interaction of committee members along with the HOD and principal and a decision taken with consensus.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

College is holding perspective planning to run college properly:-

Research and Development, Examination and Evaluation, Teaching and Learning, Curriculum Development, Library, ICT and Physical Infrastructure / Instrumentation, Human Resource Management, Industry Interaction / Collaboration, Admission of Students.

E - Shiksha - An eye catching section of e-content was created in the college website and the e contents was sequentially bifurcated in the filters provided for U.G courses. Teachers were provided with ID and Password to upload their e-content every day according to the routine. It became very easy for the students to access these e content on the basis of the filters provided for the subject and the relevant course. Along with this the teachers very actively conducted zoom classes, online doubt clearing sessions. WhatsApp group for e-content was also created for providing information and imparting teaching to the students. The teachers also made YouTube videos to help the students to understand their subjects .This dedication and cooperation of the staffs of the college made this strategy very successful in coping up with the academic challenges that came up due to the corona lockdown.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Administrative set up of this college is the base pillar to ensure proper functioning of this college. The academics system of the college traditionally comprises of the Principal, Income and Expenditure Bursar, Proctorial board , Information officer. This administration machinery of the college is also aided with cells and committees for the development of the college and its students. There is departmental council under the chairmanship of the head of department of every subject. Along with this, there are multiple committee like sports committee, NCC, NSS, Admission committee, Controller of examination, Placement cell, Anti-harassment cell, Anti-ragging cell, Cultural committee, Academic Committee etc. The meetings of these committees and cells are held frequently with the principal and suggestions and consensus and made accordingly by each of these committees.

The appointments are made by the rules of the Patliputra University. Since this college is a constituent unit of the university, it does not have the power to make regular appointments. However, the service rules of the regular/permanent faculties are in accordance

with the rules of the University Grant Commission and Bihar Government.

File Description	Documents
Paste link for additional information	<a href="http://gdmm.co.in/Data/Files/Organogram.pdf">http://gdmm.co.in/Data/Files/Organogram.pdf</a>
Link to Organogram of the Institution webpage	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Our College has a performance appraisal system which assesses the Teacher's work regularly. Students are given feedback forms which they fill about the Teacher's performance. Their feedback is analyzed and in accordance action is taken. We have an academic council also. The regularly visit the classrooms and see to it that the teachers are present in their respective classes.

Our University has implemented career advancement scheme for the promotion of Teacher's. In accordance with it the Teachers get their promotion and the college prepares them on a regular basis. In event of any emergency, the college provides some funds from the contingency fund to the aggrieved person. The Non-teaching staff of the college has their own contingency fund for solving their

problems faced by them. The Teachers Union is functioning in our college. All the teachers contribute some amount regularly and are always ready to help whenever anyone is in need. All the teachers get farewell on their retirement.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Promotion of teaching staff is followed according to UGC guidelines of Career Advancement Scheme.

The Appraisal system of teaching staff depends on teaching learning and evaluation related activities.

- Research-Major and Minor research projects
- Academic contribution such as research oriented in referral journals
- Guiding research
- Book Publication
- Administrative support
- Contribution to extra and co- curricular activities.
- Interview conducted by University.

#### For Non-teaching Staff

- The appraisal system of non- teaching staff is framed by Principal of college and they were promoted according to the guidelines of the university.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Every Financial year the internal audit of Ganga Devi Mahila Mahavidyalaya is conducted by a Chartered Accountant who is appointed by the college authority with the consent of the University. Yearly audit is documented. Any audit errors or required settlements are made.

External audit of the college accounts is conducted by the Finance Department of Government of Bihar.

Other than general audit, the college also conducts scheme-wise audit of funds received by UGC, RUSA, State Government, University etc.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

We have not received any such fund in the financial year 2020-21.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

**6.5 - Internal Quality Assurance System****6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

**IQAC prepare to its academic planning in the beginning of academic year. Curriculum Delivery, Internal Assessment, Mentor and Mentee meetings were arranged.**

**The member of IQAC check the student's participation in extra and co-curricular activities.**

**As per IQAC recommendations, all the department heads had adopted online mode of teaching, prepare their routine according to the benefits of the students. Teachers also upload PDF files on college website through e-learning software so that the students get the study materials in easy way. The teaching and learning in online mode , was new to many , but gradually the initiative was**

strengthened through regular monitoring and forming social media groups to keep students and teachers in an interactive mode on a regular basis. This helped in planning for the classes in a better way. Many teachers were also benefited by getting access to e libraries and with regular holding of online webinars a very conducive atmosphere was built. The experience has been very gratifying for all concerned.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

This Institution review its teaching learning process through IQAC setup. Majority of the session 2020-21 passed in lockdown, however, IQAC ensured a smooth and continuous teaching learning process.

Faculties were directed to take classes in online mode, attend to doubts in live class, WhatsApp as well as on call. E- contents were uploaded on e-shiksha portal of college website. IQAC ensured timely distribution of timetables, allotments of papers to competent teachers through the respective HODs.

A daily report of all the classes conducted was submitted by the respective HODs in the college's official WhatsApp group. All the reports were individually reviewed by the IQAC and necessary suggestions for improving teaching learning process, structures and methodologies of operations were made. The Principal reviewed the reports weekly and forwarded it to the concerned University official.

The college in consultation with the IQAC directed all the department to converse with the parents and duly inform the progress of their wards regarding online class participation and their performance.

We have implemented the concept of Mentor mentee and emphasize on the all-round development of students.

College ensure quality internal assessment meetings that are based

on regular feedback of teachers, class participation, performance in extracurricular activities.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://gdmm.co.in/Data/Files/Annual%20Report%202020-21...pdf">http://gdmm.co.in/Data/Files/Annual%20Report%202020-21...pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<b>No File Uploaded</b>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has established a Gender Cell. A committee of teachers has been handed responsibility for the functioning of the cell. The college is for girl students only. However, there are male teachers and non teaching staff.

A complain box is provided to the cell. However, we have not received any complain yet. But, we try to sensitize and make students aware about equality, abuse and rights through seminars, posters, debates etc. Students are encouraged to participate in those.

The government through the police department have also earmarked a complaint box in the campus.

Anti ragging cum grievance redressal cell is functional.

Proctorial committee meets regularly to solve any issue.

There is adequate provision in the college for drinking water, sanitation along with sanitary napkin vending machine in the common room.

File Description	Documents
Annual gender sensitization action plan	<a href="#">Nil</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://gdmm.co.in/Data/Files/7.1.1.pdf">http://gdmm.co.in/Data/Files/7.1.1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid and liquid waste management facility is available in the

college , the service are provided on a regular basis through the municipality. The College is environment friendly. The programs undertaken by NSS has helped to bring awareness regarding environmental burning issues such as global warming, deforestation and the protection and preservation of the environment. World environment day is given importance. Department of Botany is given responsibility to keep the campus eco friendly and teach students regarding keeping the campus Green. As green and clean environment plays a vital role in keeping living things healthy and bringing prosperity to all the spheres of human life, several environmental projects are initiated by the teachers and students cooperation such as encouraging plant saplings, distributing plants among the students, planting plants in the locality.

Different coloured dustbins are used, like Blue dustbins for disposal of plastic wrappers and non-biodegradable wastes, Green-coloured dustbins for wet and biodegradable wastes, Yellow dustbins for papers and glass bottles.

For the Bio-medical waste management black dustbins are available, for the disposal of gloves, masks and sanitary napkins. In addition to these, for E-waste management the scraps from the old unused computers, circuit boards, hard drives wires and electrical bulbs are collected and sent for recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">Nil</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment**

D. Any 1 of the above

with ramps/lifts for easy access to classrooms.  
 Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.  
 Provision for enquiry and information :  
 Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has always been a hub of activities with regards to celebrating cultural events during religious and social activities.

Youth related activities related to other states, HIV programs and festivals are celebrated regularly.

3 July 2020 Ek Bharat Shresta Bharat- 13 July 2020 Jal Jiwan Hariyali ,

Kargil Diwas-26 July 2020, 15 August, Independence Day, Yuva Sanchar held on 13 Oct 2020, 25 October Dusshera meet, 11 Sept-2020 International Youth Day, 29 July 2020 Sawan Mahotsav, 8 March 2021 Womens day, 18 March 2021 Holi Milan, 27 April-Earth Day ,05 June 2021 World Environment Day.

To enrich students with language and communication skills many online and offline activities were conducted such as speech, essay writing, poem and slogan writing competition on eve such as Hindi Diwas, Gandhi Jayanti etc.in languages such as Urdu, Hindi and

**English.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

An online meet was organized by Deptt of Political Science on 26 November 2020.

All the teachers, non-teaching staff and students were briefed regarding the Constitution of India and the rights and duties of citizens of our country.

We shed light on our constitution on the occassion of Republic day and take pledge to fulfil our constitutional obligations: values, rights, duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

15 August Independence Day, 5 September Teachers Day, 14 September Hindi Diwas, 2 October Gandhi Jayanti and Lal Bahadur Shastri Jayanti.

1 December World AIDS day, 26 January 2021 Republic Day, 28 February 2021 National Science Day, 8 March 2021 International womens Day, 14 april 2021 BR Ambedkar Jayanti, 27 April 2021 world Earth Day ,5 June 2021 World Environment Day , 14 June 2021 International Blood Donation Day, 21 June 2021 International Yoga Diwas, Kabeer jayanti 24.06.21, Veer Kunwar Singh jayanti 23.04.21

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Practice 1: Women Empowerment.** Increasing women's self-confidence and self-esteem. Women empowerment was targeted through yoga classes, short term self-defence activities, participation of students in NSS and NCC, various webinars and other cocurricular activities. In

context of higher education, women empowerment is indispensable. An empowered woman is capable of making her own choices and therefore her mark. The major constraint faced was the Covid pandemic which took a toll on mental, physical and financial wellbeing of everyone. We organized yoga classes online during the pandemic, had a self-defence training taking care of covid protocols, celebrated days of National Importance in online mode. We tried our best to provide a continuous empowerment process for our girls during those tough times.

Practice-2: Role in Social responsibility. We supported vaccination efforts and Food and mask distribution during COVID 19 Pandemic. The college had initiated steps in bringing about awareness in the the campus and related neighbourhood about the precautions to be taken by the society at large, and also realised the importance in contributing to the welfare of the society by supporting the measures initiated by the Govt. The campus also provided for space community kitchen, from where food was distributed to needy persons.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Bihar is the state with the third highest population in India. 23 percent are youth. These youth require adequate guidance during their adolescence and be aware about the common diseases and issues being faced by them in terms of of their physical, mental and emotional development. In this regard, we motivate our students to participate in Bihar State AIDS Control Society and Red Ribbon Club activities. Additionally, establishment of Sehat Kendra in the colleges, a unique initiative by the Department of Health, Govt. of Bihar through State Health Society can serve as a Youth centric safe space and provide knowledge regarding Family Planning, Sexual Health, Gender equality and adolescent health. It's an important step towards creating awareness about issues like HIV/Blood donation, Tuberculosis, Drug dependence and malnutrition. The virtual inauguration of 28 Sehat Kendras in different colleges was done from our college on 1st July'21. The college proudly and efficiently hosted the program. Sri Manoj Kumar, Executive Director, State Health Society cum Special Secretary, Dept of Health, Bihar did the

virtual inauguration. Dr. Abhoy Prasad, Assistant Project Director, BSACS emphasized on the role of Sehat Kendras.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

There is a proposal to initiate University permission for starting Bachelor in Commerce and Bachelor in Library Science courses in the college.

Fresh initiative for grant of Post Graduate Courses in the following subjects shall be taken- Botany, Zoology, English, History, Sociology & Home Science.