



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		GANGA DEVI MAHILA COLLEGE
Name of the head of the Institution		PROF. MANI BALA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0612-2366345
Mobile no.		9431669077
Registered Email		gangadevimahilacollege@gmail.com
Alternate Email		manibala108@gmail.com
Address		KANKARBAGH PATNA
City/Town		PATNA
State/UT		Bihar
Pincode		800020
2. Institutional Status		

Affiliated / Constituent	Constituent
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Dilip Kumar Verma
Phone no/Alternate Phone no.	06122354421
Mobile no.	8210257498
Registered Email	dkverma1403@gmail.com
Alternate Email	gangadevimahilacollege@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gdmm.co.in/Home/MastCont?Page=AQAR%20
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4. Whether Academic Calendar prepared during the year

if yes,whether it is uploaded in the institutional website: Weblink :	Yes http://gdmm.co.in/Home/MastCont?Page=Academic%20Calendar
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5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.46	2017	08-Mar-2017	17-Mar-2022

6. Date of Establishment of IQAC

23-Oct-2019

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One daySeminar to Constitute Student. Topic - Internet Literature	16-Mar-2020 01	50

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Gender Cell, 2. smart Class, 3. Gym Facilities, 4. New sport Sepak Takraw, 5. Red Ribbon Club

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Observation of National and International Day Events	Independence day, Womens Day, Constitution Day, Republic Day, Mental Health Day
Health Awareness Programs	Eye , Dental , Routine Blood Tests of all students and teachers done. Cancer awareness, womens health awareness done. lectureness

Study Tour	Ba and B Sc students went on Tour with their Department.
initiative to start seven PG courses	Applications for English , History, Pol Sc, Sociology, Botany and Zoology sent to University. Reply awaited.
Starting Language class	English language class started
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Development Committee	03-Aug-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	20-Feb-2020
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17. Does the Institution have Management Information System ?	No
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Curriculum is well planned based on the University guidelines. It is strictly adhered to in terms of theory completion and practical experiments. The Curriculum is structured in a timely manner so as to not pressurize the teachers and students. Regular update on the completion of chapters are made by the Head of the Departments. Monthly updates are made in this regard. Mechanism for well planned curriculum delivery and documentation. The curriculum is designed by Patliputra University , Patna. The College methodically develops action plans for effective implementation of the curriculum, keeping in view number of working days available. The syllabus is divided into units which are to be finished by the given deadlines. Teachers are encouraged to follow the Curriculum .all Teachers maintain daily records of the classes and Topics taught by them. Office In Charge reviews the classes and practicals held, by the teachers on a daily basis. The Departmental Heads conduct weekly meetings to record their progress. Every month the review is done by the Principal with regards to the progress in covering the Curriculum. Tutorial classes are held very week . In this way mentoring is done. In order to supplement the

University Curriculum to ensure the curricular program, meeting the goals and objectives for the Institution. We have taken the following steps in addition to the teaching and feedback from the students. We review the syllabus according to the need of socio economic and cultural environmental demands and add to each such component by way of talks, debates, seminars, display of educational films etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
View File		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	0
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?

(maximum 500 words)

Feedback Obtained

The College has a well established system of collecting feedback from students and stakeholders. The feedback on the curriculum obtained from various segments of the society is analysed by the department and suggestions for its improvement and is communicated to the Principal, who convey to the authority to the affiliating University. This leads to information which allows University to make changes. The Institution encourages the various stakeholders such as Students, alumni, Faculty to their feedback and communicate the relevant authority of the University through suitable channel. The Institution collects all feedback and communication in the form of questionnaire and from them analyses and develops area of improvement from it. The feedbacks are discussed in the staff council meetings. The option of the coordinating committee is also taken into account.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Science	929	160	160
BA	Social Science and Humanities	1162	485	485
BBM	Management	60	3	3
BCA	Computers	60	21	21

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1252	0	51	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
51	8	17	3	3	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring has the following aims- to enhance student -teacher contact hours. To enhance academic

performance and attendance, to minimise student drop out rates. To identify and understand the status of slow learners and encourage advanced learners, to render equitable service to students. The college has followed the suggestions made by the University, the importance of integrating the system for enhancing the students performance is a common resolution adopted by a meeting of the teaching faculty. The system was promptly and effectively put into practice with a wide variation of the students population with regard to educational and economical background. The IIQF had taken the initiative of implementing the mentoring of students. The students are categorized based on the stream of the study and also according to their core subjects and are divided into 10-15 students. Each group is assigned a teacher mentor who would perform mentoring duties. A mentoring format with guidelines is prepared to ensure uniformity. Students are motivated to participate in NSS and NCC activities. A counseling cell is functioning in the college which caters to specific problems faced by the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1252	51	1:25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
107	51	56	6	42

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Prof Manibala	Professor	Best Red Ribbon Club (NACO)
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nil	NIL	Nil	Nil	Nil
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation is being done at IQAC meetings. academic points, students feed back etc are discussed. Reforms are initiated after the meeting. all teachers and students welcome changes being done. Monthly class tests are taken by each department, sent up tests are held before each University examination. Final examinations are conducted by the University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar of the University is followed. The college has also prepared a calendar to follow the University in a proper way. Each department has coordination with other departments so as to obtain the objectives. In he

academic calendar of the University, date of publication of sent up list, date of filling the examination for, date of practical , theory examinations, evaluation of answer books and date of publication of result of the session is indicated. However the Internal examinations are also held by the college prior to University examinations..

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gdmm.co.in/Home/MastCont?Page=AQAR%20POINT>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	BA	Social Science and Humanities	212	177	83.49
NIL	BSc	Sciences	80	54	67.5
NIL	BCA	Computers	33	32	96.96
NIL	BBM	Management	4	4	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gdmm.co.in/Home/MastCont?Page=AQAR%20POINT>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nationalism and Indian Politics, UGC sponsored a Two-day national seminar in collaboration with Shyama Prasad Mukherjee	History	06/09/2019
Global Cultural and Spiritual Renaissance, International Waha Conference organized by D	History	11/10/2019

evSanskritiVishwavidyalaya afrom		
Presented a paper on Savitri Bai Phule: Contributions as a reformer, special panel on "Dalit History and Politics at India History Congress 18th Session, Kannur University, Kerala	History	28/12/2019
Presented a paper on "A Global perspective of Dalit Human Rights", International Conference organized by Shaikshik Foundation in association with Deshbandhu College, Delhi University and Dr. Ambedkar International Centre, New Delhi	History	22/02/2020
Organized a webinar on, "Migration and Migrants : Past , Present and Future"	History	04/06/2020
Organized an International webinar in collaboration with DAPSA and History Department on, "Rising Gender-based Violence during Covid 19 "	History	27/06/2020
Webinar:- The post pandemic world order: What can you do to ace the new game	History	20/06/2020
Webinar:- Rising gender based violence during Covid	History	27/06/2020
PG Department of Political Science, veer Kunwar Singh University, Ara Topic:- Revisiting Gandhis gram Swaraj to face challenges of Covid-19 crisis .	Philosophy	30/05/2020
IQAC, A.N.S.College, Barh, PPU, Patna Topic:- Redefining the need of Insurance and Financial Management Amidst Covid - 19	Philosophy	04/06/2020
S.N.Sinha college, Jahanawad, M.U. Bodhgaya Topic:- Teaching and	Philosophy	06/06/2020

learning post Covid-19		
S.M.D. College, Punpun, PPU, Patna Topic:- Covid-19 : The Everyday life of mirgrant workers	Philosophy	08/06/2020
Sri Krishna Mahila College, Begusarai, LNMU, Darbhanga Topic:- Self- reliant Bihar and Covid-19 Crisis, Challenges and Solution	Philosophy	10/06/2020
Online Workshop:- Arya Kanya PG College (University of Allahabad) Prayagraj Topic:-Research methodology in social science	Philosophy	20/06/2020
Department of Philosophy, Ram Nirikshan Atma Ram College, Samastipur, LNMU, Darbhanga Topic:- Indian Philosophy of 21st century	Philosophy	29/06/2020
One Week Faculty Programme on La Tex and Xfig Organised by IQAC , A.N. College, Patna in Association with Indian Institute of Technology- Bombay	Botany	11/05/2020
Minor Research project under CPE Scheme at Magadh Mahila College, Patna	Botany	30/01/2020
Attended as a participant:-Organized by: Shaheed Rajguru College of Applied Sciences for Women, DU Subject:- Session 2: Yoga for Healthy Body and Mind Session 3: Basic Scientific Research and it's Societal Relevance	Zoology	18/05/2020
International Seminar/ Webniar: By Ganga Devi Mahila College Topic: The post Pandemic world order: What can you do to all the new game	sanskrit	20/06/2020
National Seminar/ Webniar: By R.D and J.D College, Munger University,	sanskrit	23/01/2020

Munger.(deppt. Of Sanskrit and Commerce) Topic:- The direction and condition of Modern education in Bihar		
The post pandemic world order : what can you do to ace the new game	Botany	20/06/2020
Herbal nutritional supplements for immunity development against Covid-19	Botany	27/05/2020
Turn the challenges into opportunities: Covid-19 Pandemics measures to combat in Higher Education of India	Botany	28/05/2020
Migration Migrants: past, present future	Botany	04/06/2020
Environmental issues at the time of Pandemic	Botany	05/06/2020
Global impact of Pandemic on environment climate	Botany	06/06/2020
Covid-19 : The Pandemic	Botany	08/06/2020
Online Shiksha : Sambhavana evam chunautiyan	Botany	11/06/2020
Redifining Moral Ethical Dilemmas amidst Pandemic	Botany	12/06/2020
Nutrition Lifestyle management during Covid-19	Botany	13/06/2020
Vartamaan paridishya mein Sanskrit ka mahatva	Botany	16/06/2020
Work Life Balance Happiness	Botany	16/06/2020
Covid-19: Counselling needs in the changing scenario	Botany	18/06/2020
Participated in National Seminar organised by P.G.Department of English V.K.S.U	English	15/03/2020
Was appointed paper-letter for M.A Sem.IV for Gr. A Gr. B	English	18/10/2019
Attended 64th All India English Teachres Conference MU, Bodh Gaya-	English	06/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nil	Nil	Nil	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	0	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	0	0
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nil	1	0	0
Attended/Seminars/Workshops	Nil	1	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Induction Meet	College	45	110
Independence Day	College	47	125
Bihar Craft Awareness Program	NGO	12	80
AIDS Awareness	Bihar State AIDS Control Society and UNICEF	25	140
Sambhidhan Diwas	NSS	40	105
World AIDS Day	NACO	2	1
Swachta Abhiyaan	NSS	15	50
International Youth Day	UNICEF	10	100
Foundation Day	Alumni , Retired Teachers	50	200
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
HIV Awareness	Best Red Ribbon Club	National AIDS Control Organization	2
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	College	Yoga	10	25
World Cleanliness	NCC, NSS	Cleanliness Drive	12	45
World Environment day	NCC	Environment Awareness	25	50

Awareness Drive	NCC, NSS	Awareness against atrovcity to women	30	60
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nalanda Open University	29/07/2019	Student exchange program	6
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NOT APPLICABLE	Nil	N/A	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15629	3200000	236	200000	15865	3400000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	66	2	2	0	1	1	2	10	0
Added	0	0	0	0	0	0	0	0	0
Total	66	2	2	0	1	1	2	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory,

library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Various staff committees have been constituted for maintenance of infrastructure facilities and equipment. 1. Advisory and Development committee
 2. Purchase committee, 3. Garden Committee, Library committee, Computer committee, . Advisory committee is the most important committee, with the Principal as Chairman. Other senior teachers such as Bursar, Controller of examinations, and Head of Departments are nominated as its members. This committee takes all important decisions with regards to development activities in the college. This committee monitors the activities of other committees.
 Purchase committee- All required items needed by the college are purchased through this committee. maintenance of science laboratories, buying chemicals, and instruments are determined by Purchase committee. Separate set works for the maintenance of lights, generators. BCM BBA lab computers are also taken care of. The Garden Committee has members from Botany Faculty, thereby having a Herbal Garden in the campus. Library Committee takes care of need s of the Library. This committee decides about books required in the library, issues of upgradation of library. Request for funds for Infrastructure developments, regular maintenance are forwarded to Patliputra University. The college being for Girls only, is not taking Tuition Fees in order to comply with the Policy and guidelines of Education Department the Govt of Bihar.

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Not Applicable	0	0
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counseling	08/11/2019	10	Deptt of Psychology of the College
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2020	Career Counseling Cell	24	26	12	12
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
2	20	2	TCS, Pharma co.	16	6
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	80	BSc, BA	Botany, Zoology, Physics, Chemistry, Psychology, Political Science, Sociology, Hindi, English	Patna University, Patliputra University	MA, MSc, B Ed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Independence day Celebration	College	73
Induction meet	College	130
Kabaddi	College	20

Badminton Doubles	College	12
Badminton Singles	College	8
Carrom Singles	College	10
Shotput	College	6
Javeline	College	4
Kho-Kho	College	20
Bihar Craft Awareness Programme	College	30
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	00	NIL
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a democratically elected Students Council. The student Council has elected Office Bearers, President, Vice-President, Secretary, Treasurer, Class representatives. There are elected positions for looking after extra curricular activities. Hospitality issues and other cultural and academic events throughout the year. The student association is guided by the Proctor and Principal. Various academic and administrative bodies have student representatives. . Student association, anti ragging committee, internal complaints committee , all co curricular committees, sports, cultural, hostel have student representation. The college has a semi structured calendar for student events within the annual cycle. These events are jointly conducted by the Teachers and students. It is conceptualized in consultation with staff advisors. These events broaden the scope of education. The students get a chance to showcase their talent and learn some managerial and organizational competencies. Such events are May Day, World AIDS day, Earth Day, gandhi jayanti, Independence Day, Republic Day, Ambedkar Jayanti, Teachers Day, Farewell to outgoing agencies, farewell to retired Teachers. Cultural performances are done on Saraswati Puja, Sports Day. Speech Competition, Essay competition, NSS and NCC camps. The college publishes annual magazine. This magazine provides opportunity to the students to express their flair for writing and creativity through articles, poetry etc. It also highlights the major accolades and prizes won by the students in various fields.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

52

5.4.3 – Alumni contribution during the year (in Rupees) :

20000

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two practices of decentralization and participative management In the college there are 19 departments in general courses BA and BSC Hons, and 2 courses in vocational BCA and BBM. For each department there is a Head of Department for general course and coordinator for vocational courses. The college allows Head/ Coordinators to plan their classes and development activities. HODs generally make their routine as per the expertise of the teacher. They carry out class tests , practical examinations regularly. The Principal keeps tab of their activities and responds to their needs. IQAC functioning- It is functioning as per directions of the Chairperson , who distributes development work to members and interacts with them regularly. This helps in the overall unified activities of the college. Teachers are maintaining contact with alumni , parents and community for overall functioning of IQAC.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	College is holding UG classes only. However senior teachers have guided Scholars for PhD. Further scholars can be added after selection of candidates through Pre PhD examinations being held by Patliputra University.
Examination and Evaluation	University holds examinations regularly for which an academic calendar has been made. The college hold sent up and terminal examinations. each department carries out class tests on their own also.
Teaching and Learning	An environment of teaching and learning is maintained in the college. The teachers use blackboard teaching as well as smart board. Online lectures are also given from time to time. Seminars, group discussions, motivational talks are arranged regularly to supplement teaching and learning in the college.
Curriculum Development	The curriculum taught by the college is as per the directions of the syllabus committee of Patliputra University. However suggestions are

	entertained by the University with regards to modifications .
Library, ICT and Physical Infrastructure / Instrumentation	The library has 15489 text books and 139 Reference books. 3 ICT enabled classrooms and adequate space with administrative blocks , two double storeyed buildings, adequate space for sports and partially covered large stage for holding functions, girls hostel, common room , canteen and on bank within the premises alongwith facility for car park.
Human Resource Management	The college teachers are sufficient, non teaching staff are also adequate. The vacancy is regularly informed to the University. College Teachers are appointed by College Service Commission and there is also proposal for Guest Faculty. Non Teaching Staff have been directed to be computer literate. The Head Clerk supports the Principal and Bursar in carrying out management related issues.
Industry Interaction / Collaboration	There is no direct interaction with industries. However , students of BCA and BBA go for Internship to Industrial institutions.
Admission of Students	The University manages centralized admission for students in all colleges. For this a portal is functional . Students apply in this portal (Online Facilitation System for Students) . Admission is granted to the college based on choice and merit of the applicant.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Inputs from University as well as teachers and staff are available early which allows for better planning and development.
Administration	The University website is functional and sends out notifications regularly. all teachers have their e mail IDs ,and are knowledgable with electronic messaging. This leads to proper coordination among teachers and staff leading to better administration.
Finance and Accounts	Finance and accounts are maintained in electronic form and are forwarded to the University.
Student Admission and Support	The University entertains and manages admission through Official Online

	Facilitation System (OFSS). Students are enrolled after allotment by University.
Examination	Examination applications by students are sent online by the candidates. Admit card is available online and also hard copy is available at the college. Results are available online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NA	NIL	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nil	Nil	0
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
51	51	57	57

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nil	Nil	Nil

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: The college has a system in place for conducting Internal Audit

regularly/Yearly. All funds received from various sources, UGC, Govt. etc are examined alongwith the expenses incurred. Scheme wise and year wise audit is done. All the vouchers are verified before payment by the college. Payments are usually made by Cheque. External Audit: This is done by the auditors of Education Department. All vouchers, receipts, bank statements are verified.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal
Administrative	No	Nil	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Support regarding regular attendance of students. 2. Messaging to teachers 3. Regular feedback from guardians.
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6.5.3 – Development programmes for support staff (at least three)

i. Technical Staff is encouraged to attend Training for Technical Development under University Scheme and Programs. ii. The Administrative and Accounts Support Staff are facilitated by the College to undergo Trainings and Specialized Courses at the University Level. iii. The Library Staff is encouraged to attend Training Programs at the University Level. They are also encouraged to participate in research activities, present papers and attend Refresher Courses and/or Orientation Courses.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Online admission facilitated by Patliputra University. 2. Online application of CLC as well as making available to the student online. 3. e shiksha- online classes being held during corona pandemic. 4. Gender Cell.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Foundation	15/11/2019	07/12/2019	07/12/2019	225

	Day celebrations, gala fete, Alumni meet, Magazine Kshitiz, Visit by Vice Chancellor Patliputra University.				
2020	Gender Cell Opening, Vivekanand Jayanti	15/11/2019	12/01/2020	12/01/2020	125
2020	Holding of Online classes	25/06/2020	25/06/2020	30/06/2020	48
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
POSTER COMPETITION	15/01/2020	15/01/2020	22	0
GENDER EQUITY DEBATE	04/03/2020	04/03/2020	18	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
One solar powerset up is functional which provides energy required for running Wi-Fi facility.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	No	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	NIL	NIL	Nil

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Professional Ethics	19/07/2019	Code of Professional Ethics is contained in UGC Regulation on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, published by the commission. The Patliputra University adopted it in its meeting of the Executive Council held on July, 2019. The University thereafter notified the Colleges and Departments on October 2019. The College complied immediately and circulated it to its Permanent Teaching Members. It is mandatory for the Permanent Faculty of the Higher Education Institutions to sign the Code to ensure a responsible pattern of code and demeanor expected of teachers by the community, maintain dignity of the profession and facilitate continuous professional growth through their study and research.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Pakhwara Swatchta abhiyaan	12/11/2019	16/11/2019	52
Ban on Plastics (Poster Competition)	10/02/2020	11/02/2020	27
Say not to Crackers	12/11/2019	12/11/2019	29
Smokeless food competition	18/03/2020	18/03/2020	18

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Ban on use of plastics 2. Clean campus Green campus 3. tree plantation in the college campus 4. Rain water harvesting 5. Health awareness program.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

E shiksha The college took special initiative to continue education of the students during the period of starting of Corona pandemic, lockdown imposed in the state and in conformity with the directions and guidelines of the Hon Chancellor as well as the education department of Bihar. Besides conforming to the directions as stated above the college took a broad leap by registering all teachers and students on social platform by making groups for each subject, led by the HOD. The e mail IDs of all teachers were activated by them and e governance in regard to daily routine and classes being held was put forward. The Teachers were required to interact with students, keep them well informed regarding all developments with respect to the Corona and appropriate messaging was done regularly. The lectures were uploaded by the teachers as per their routine and also as per the queries of the students. This was facilitated on other smaller platforms like Zoom, Google meet as per their convenience. These lectures could be viewed on the college website by the students also. The lectures were also forwarded to Dean Students welfare of Patliputra University, as per directions. This method of teaching - e shiksha was started in April and continued during the months of May, June and July 2020. The Teachers and students became active on social media and found it a good opportunity to express themselves and put forth their concerns also. Red Ribbon Club Activities Red Ribbon Club is functioning in the college. This is the response of AIDS Control Program to create awareness regarding HIV/AIDS. It is well known that Youth are vulnerable to HIV because it is during adolescence that youth are sexually active and are in need of proper information for their precaution. Girl students are more vulnerable. As such Red Ribbon activities were given priority in the college. The activities were carried out in close association with Youth Division of Bihar State AIDS Control Society. On 1 August 2019, an awareness program on AIDS and Blood donation was held. The Program Officers of Bihar State AIDS Control society came to the College and gave their presentations. The team included Mr. Manoj Kumar Sinha, Joint Director IEC, Mr. Alok Kumar Singh, Assistant Director (Youth), Dr. Anshu Kumari, Consultant Care Support Treatment. Mr. Ashish Kumar, PPTCT Consultant, UNICEF. The Toll Free HIV enquiry number 1097, was introduced to the students. This number is easily accessed and any enquiry regarding information regarding spread of HIV , methods of prevention and facilities for availing services from the program was explained in detail. The students were also explained regarding need for Blood Donation. Blood is irreplaceable by any other product and as such it is duty of every healthy individual to donate blood two to three times a year, for the benefit of the society. It also does no harm to the donor rather there are inherent benefits also. Students were also appreciative of the program and agreed to take part in other programs of the society, and carry out activities of the Red Ribbon Club. On 2 September 2019, an AIDS awareness the students of the Red Ribbon Club participated in an Inter College Competition. The students of the college won two prizes- Poster and Slogan competition. They also participated in Quiz competition. On World AIDS Day 1 December 2019, at Delhi, at a function held by NACO, College Teacher, Dr Premanshi Jaidev received a certificate for Best College performers for Red Ribbon Clubs in India. On Foundation Day of the College, 7th December, the members of Red Ribbon Club participated actively. An HIV selfie stand was quite in demand where every one took time off to get themselves photographed. Hon Vice Chancellor also used the facility. On 12th January, 2020, a tree of life with multiple red ribbons was exhibited on this day on the occasion of International

Youth Day. An online mask competition was held in June 2020, to bring awareness on Corona prevention.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gdmm.co.in/Home/MastCont?Page=AQAR%20POINT>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the college: Ganga Devi Mahila Mahavidyalaya envisages the creation of equitable society where women are self empowered with modern education, training , high quality skills and modern values to make meaningful personal and professional contribution to the real world. The college has made efforts in line with the vision. Hon Vice Chancellor Patliputra University Shree Gulab Chand Ram Jaiswal, visited the college ,on Foundation Day -7/12/2019. In his speech, he expounded, on the vision of the college. He made suggestions for making special efforts in this direction. On the occasion of birth anniversary of Swami Vivekanand-12 January 2020 , a speech competition was held , on the Topic- Youth and Society. On 13 December 2019-the desirous college girls (20) were imparted physical training on self defense by the Dainik Bhaskar group (NGO), . This helped them to realize their strength and be prepared to face situations in public life. A Gender cell was established in the college On 13 /1/2020. This gave the students awareness of the importance of their gender and confidence of protection in the college environment. A talk was given by Dr Hubbe Ali , Health Specialist of UNICEF on the topic Importance of Adolescent Health - on this day . A special motivational talk was arranged and was given by Ms Shilpi Kumari , Director of Bhoomika Vihar, an NGO specializing in the rehabilitation of destitute and deprived girls. She spoke on the Tagline- Bolo Aur Pahal Karo. Being a girl is a gift for mankind and no one can be permitted to take undue advantage of any situation which befalls the girl child. One should take pride in being a girl child. This is in line with the Govt. initiatives for Beti Padhao Beti Bachao. A procession was taken out by the college students and teachers in the locality for creating awareness about prevention of atrocities to women- samaj me badlao lana hai nari ko samman dilana hai , and bringing dignity to women. This has had an overall very good impact on the students and guardians. The society was influenced by such actions. There is increased awareness in society for educating the girl child and making her professionally able , thereby helping the society in the long run. The students of the college were also motivated and it is seen that more students passing out from the college are pursuing post graduate courses in Patna and Patliputra University. In the college we keep striving to impart special skills which will help the girls become more self confident and become a responsible citizen and make meaningful contributions personally and to the society at large.

Provide the weblink of the institution

<http://gdmm.co.in/Data/Files/7.3.1.pdf>

8.Future Plans of Actions for Next Academic Year

Skill development courses are being planned. Govt. of Bihar through Department of Education is willing to provide necessary support towards starting this initiative. This will help students of lesser academic achievement to be able to learn skills to enable them in their field of interest and be self dependent. To start BCom courses in the college. To start PG courses in few subjects for expansion of the facilities , to passing out students as well as other girl students particularly the unprivileged class. Starting of new courses like

microbiology, environmental science and computer courses. Need for new building for availability of more classroom to accommodate the proposed PG and other courses. Specially designed auditorium for use in various programmatic activities. To hold inter college sports -Indoor and Outdoor. Exchange program for students.